



Super Pet Expo™ .COM

The Premier Shopping Event...
Everything for Every Pet Owner!

EXHIBITOR INFORMATION AND SHOW RULES ... to make Super Pet Expo a better place!

- **Your booth cannot block the sight lines of neighboring Exhibitors**
 - *In the area of your booth space that is within 5' of the aisle and 10' of a neighboring booth, the display needs to be under 4' high. If an issue, you will need to adjust your display.*
- **Exhibitors must be contained within the booth perimeter**
 - *Merchandise, displays and/or animals must stay inside your booth space. No solicitation outside of booth is allowed.*
- **Tents/Canopy – Fire Marshal Rules – Please notify Rick@AllShowServices.com if you plan to set up a tent**
 - A 10x10 is the largest allowed. No exceptions.
 - Multiple tents/canopies in a row are not allowed.
 - Tents/canopies must be fire-rated. Proof required.
- **Shelters and Rescues must keep all pets and cages / X-Pens within their Booth Space**
 - *You are not allowed to have pets and volunteers hanging out in FRONT of your booth space.*
- **Shelters and Rescues cannot collect donations anywhere except in their booth**
 - *You are not allowed to walk the show floor collecting donations.*
- **All Display Vehicles must be approved and registered with the Expo Center 2-weeks Prior to Show**
 - *Vehicles need to have less than ¼ tank of gas, lock or tape gas cap and batteries must be disconnected.*
- **No affixing of any materials to the facility**
 - *This includes materials such as paste, tape or other adhesives including duct tape, double-sided tape, or masking tape, etc.*
- **No flammable materials may be used unless treated with a flame retardant**
 - *Including but not limited to bunting, tissue paper, crepe paper, etc.*
- **One company per booth – No sharing space!**
- **DO NOT advise attendees to return an item to your booth from a previous day's purchase**
 - *Attendees must have purchased the weekend wristband pass or pay admission for that day to re-enter the show*
- **Move-In / Move-Out is done on a first-come, first-served basis for loading / unloading ONLY**
 - *You will need to check in with the Super Pet Expo staff before entering the building with your vehicle – this is limited to cars, vans, and SUVs. Large trucks and trucks with trailers are only allowed in on Thursday.*
- **Exhibitors must provide their own carts and/or dollies – none are available for use/rent**
- **Use only the specified entrance and exit**
 - *Opening of other interior doors creates a security breach which endangers you and your merchandise.*
 - *Do not prop doors open at any time.*
- **DO NOT pack-up your booth early!**
 - *No unsold merchandise will be permitted to be removed from the hall prior to 5 PM on Sunday.*
 - *Exhibitors moving out early will not be welcome at future shows.*