



The Premier Shopping Event... Everything for Every Pet Owner!

March 15-17, 2024

# **DEADLINES & INFORMATION TO KNOW**

## HOTEL: February 26

- The Holiday Inn Chantilly Dulles Expo is our official show hotel. It's adjacent to the Expo Center.
- \$98 per night includes breakfast buffet for up to two people on Friday, Saturday and Sunday.
- Group Code <u>GK7</u> Book early. Call 1-888-269-9583 or <u>BOOK ONLINE</u>. Simply select your dates and the Group Code will be on the next window.

#### **TENTS: February 28**

• Please see page 7 for submitting permission for a tent. Not all tents are guaranteed to be accepted.

#### FACILITY (water, electric, wifi) March 1

 The Dulles Expo Center offers significant discounts when ordering electrical, wifi, cleaning, etc. in advance. <u>https://www.dullesexpo.com/page\_exbtr\_services.html</u> or contact Khrysta Sink at 703.766.1312 or <u>ksink@dullesexpo.com</u>.

## COMMERCIAL FEED LICENSE - Deadline is March 1

• Any exhibitor that sells pet foods, treats or animal remedy products. See page 6.

## DECORATOR (carpet, tables, chairs) March 4

Hale Expo Services offers significant discounts when ordering carpet, tables, chairs, etc. in advance. Click here for ordering details: <u>https://www.superpetexpo.com/exhibit</u> Contact Hale Expo Exhibitor Services directly at <u>csr@haleexpo.com</u> with any questions.

## FOOD PERMITS (Human Food) – March 4

- Details: <u>https://dullesexpo.com/food-beverage/</u>
- All food vendors including those sampling anything are required `to have a Fairfax County Health Department temporary foot permit. Cost is \$40. <u>https://www.fairfaxcounty.gov/health/permits/temporary-food-establishment</u>

## **INSURANCE – Prior to show opening**

- All exhibitors are required to submit proof of liability insurance or they will not be allowed to exhibit. If you do not have
  insurance, you can purchase it for \$65 plus tax from Total Event Darby. Go to: <u>http://tinyurl.com/yc639r3z</u>
- Email <u>info@allshowservices.com</u> your certificate of insurance for liability and workman's compensation.