



Super Pet Expo™ .COM

*The Premier Shopping Event...
Everything for Every Pet Owner!*

EXHIBITING DETAILS / SHOW FACTS continued...

INSURANCE:

- All exhibitors are required to submit proof of liability insurance or they will not be allowed to exhibit. If you do not have insurance, you can purchase it for \$65 plus tax from Total Event Darby. <https://tinyurl.com/2p8rtmfj>
- Email info@allshowservices.com your certificate of insurance for liability and workman's compensation.

SHIPPING DIRECT TO THE CONVENTION CENTER:

- Any exhibitor materials that are shipped to the facility and arrive on Thursday, March 17 or Friday, March 18 will be accepted by Show Management. Shipping label to include:
 - Dulles Expo Center – Super Pet Expo
COMPANY NAME AND BOOTH NUMBER
4320 Chantilly Shopping Center
Chantilly, VA 20151
- We are not responsible for loss of materials since we simply accept shipments and deliver boxes to your booth. In 21 years of producing shows, we have never had any problems. Check your insurance to make sure you are covered in case of theft. Exhibitors wishing to ship materials that arrive in advance of move-in should work directly with Hale Expo at 716-896-8908 or Info@HaleExpo.com. There will be material handling fees.

COMMONWEALTH OF VIRGINIA DEPARTMENT OF AGRICULTURE REQUIREMENTS FOR EXHIBITORS:

- Any exhibitor that sells pet foods, treats or animal remedy products must be licensed in the Commonwealth of Virginia. You are required to have a Commercial Feed License and registrations for all packaged products. BEFORE offering your product for sale, you must obtain a license or written verification from the Commonwealth of VA office that they have received your application. Failure to do so can result in withdrawal of distribution orders.
- Additional information is available at: <http://www.vdacs.virginia.gov/plant-industry-services-agricultural-commodity-inspection.shtml#feed>

DISCOUNTED ADMISSION FOR YOUR CUSTOMERS:

- Promote the show to your customers and they can save on admission by purchasing tickets online at www.superpetexpo.com using the promo code LOVEYOURPET – good for \$3 off per ticket.
- Interested in having your own unique promo code (such as ABCPETS)? Email Alex at alex@allshowservices.com.

VIRGINIA DEPARTMENT OF TAXATION REQUIREMENTS

- Virginia sales tax is 6% and must be collected on all retail transactions.
- The Virginia Department of Taxation often canvasses shows. Please be prepared to avoid on-site challenges.
- For more information visit: <https://www.business.tax.virginia.gov/tax-eforms/st9-withschedule.php>